



GatherGuard | Third Party Facility Use

GatherGuard is provided through the National League of Cities (NLC) and HUB International New England via Intact Insurance.

The **City of Kingsport** has enrolled in a program that allows you, the "user" of a municipal facility, school, or other local government property, to secure cost effective liability insurance, which provides protection for you as well as the governmental entity. The **GatherGuard Program** is a General Liability Policy written in the name of the tenants and/or users of the local government facility or venue. Third-Party Property Damage Coverage is also provided.

How it Works:

1. Go to <https://app.gatherguard.com/>
2. Select the type of event you will be having. The most popular event types are weddings, festivals, meetings, and charity benefits.
3. Answer the underwriting questions and supply information about your event.
4. Enter the Venue ID Code for the facility you would like use. You can also use the search for the venue you need.*
5. You will be able to obtain a quote prior to being asked for any payment information.

Once you submit your payment information, coverage is automatically bound. When you purchase coverage, a Certificate of Insurance is issued and sent via email, in your Name or Organization's Name, to you and your local government. If you have questions about the eligibility or classification of your event, please contact Susan Kludjian or Christine Mitchell at HUB International N.E. (800) 370-2106.

***For events with locations that span multiple addresses (parades, festivals, and walks or runs) use 415 Broad Street, Kingsport, TN as your venue address.**

Venue ID	Venue Name	Address	Venue ID	Venue Name	Address
0501-783	The Farmer's Market	308 Clinchfield St.	0501-784	Domtar Park	1414 Riverport Rd.
0501-785	Eastman Park at Domtar	2969 Sullivan Gardens Pkwy	0501-786	Edinburgh Park	2364 Rock Springs Rd
0501-993	Allandale Mansion	4444 West Stone Drive	0501-994	Bays Mountain Park	853 Bays Mountain Park Road
0501-995	Boatyard-Riverfront Park	2201 Netherland Inn Road	0501-996	Borden Park	901 Lamont Street
0501-997	Brickyard Park	2017 Brickyard Park Drive	0501-998	Carousel Park	320 Clinchfield Street
0501-999	Centennial Park	245 East Main Street	0501-1000	Kingsport Civic Auditorium	1550 Fort Henry Drive
0501-1001	Dale Street Park	942 Dale Street	0501-1002	Glen Bruce Park	414 Broad Street
0501-1003	Hammond Park	251 Hammond Avenue	0501-1004	Highland Street Park	1808 Highland Street
0501-1005	Hunter Wright Stadium	800 Granby Road	0501-1006	Indian Highland Park	1814 East Center Street
0501-1007	J. Fred Johnson Park	1630 Fort Henry Drive	0501-1008	Lynn View Community Center	257 Walker Street
0501-1009	Memorial Gardens Park	1625 Fort Henry Drive	0501-1010	Miracle Field Park	2021 Brickyard Park Drive
0501-1011	Preston Forest Park	2665 Suffolk Street	0501-1012	Renaissance Center Grounds	1200 East Center Street
0501-1013	Ridgefields Park	601 Chippendale Road	0501-1014	Riverview Park	300 Louis Street
0501-1015	Riverview Splashpad	1101 Martin Luther King Blvd.	0501-1016	Riverwalk Park	125 Barton Street
0501-1017	Rock Springs Park	1732 Rock Springs Road	0501-1018	Rotary Park	730 Boone Street
0501-1019	Rotherwood Park	3415 West Virginia Avenue	0501-1020	Sevier Avenue Park	909 East Sevier Street